

Mission Statement:

Billy Bishop Museum is a non-profit charitable organization committed to preserving local history, including the childhood home of Victoria Cross recipient William Avery 'Billy' Bishop. The museum seeks to engage our community by connecting local stories to the Canadian war experience and broader currents of global history.

Responsibilities:

The board is responsible for all aspects of the organization, including overseeing its operations and holding management accountable for delivering on the mission of the organization. Boards are required to make decisions that are in the organizations best interests.

Members elected to the board are to make a minimum of a one-year commitment. Each board member will also sit on a minimum of one sub-committee.

Act in the best interests of the organization. Approve the mission, vision, values and strategic directions. Understand and demonstrate a commitment to the organizations mission and programs.

Be familiar with the organization's bylaws, policies and procedures, and strategic plan.

Keep up to date with issues and trends that affect the organization.

Attend scheduled Board Meetings, Strategic Plan Meetings, and Annual General Meeting.

Prepare for meetings by reading agendas, minutes, reports and other documentation required.

Contribute skills and knowledge by participating actively in meetings and committee work.

Understand and monitor the organization's financial affairs and legal obligations.

Respect confidentiality policies that pertain to membership and board discussions.

Support board decisions once they have been voted on.

Avoid any potential conflicts of interest, self-interest or the interest of a stakeholder group.

Help to provide forward-looking visions and progressive strategies to assist in ensuring a sustainable future for the Billy Bishop Museum.

What we need from you:

Time commitment to a non-profit organization.

Attend meetings generally once per month.

Bring your own skills, experience and knowledge to the organization.

To work respectfully, diplomatically and in collaboration with board colleagues and staff.

Good judgement to seek different points of view, to contribute to discussions and provide realistic solutions.

Please forward a Cover Letter and Resume to:

Gloria Habart, Board Chair
Billy Bishop Museum
948 3rd Avenue West
Owen Sound, ON N4K 4P6

OR

Email in PDF format to:
ghabart@owensound.ca